

District 05-02	January 23, 2012	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2222</u> Forward three (3) copies to address at left.
Court	Date		
Prince George's County - Upper Marlboro			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil BATCH NON-EST RETURNS 2008	2219 Sec	VI 2	1/08 - 12/08	64	3/20/12 3/21/12	Landfill
Closed in _____							

Destruction Approved by Maryland State Archives

1/31/2012
Date

Edward C. Longman
State Archivist

Destruction Certification

Cindy Hall
Signature of Court Official

Supervisor II 4/6/12
Title Date